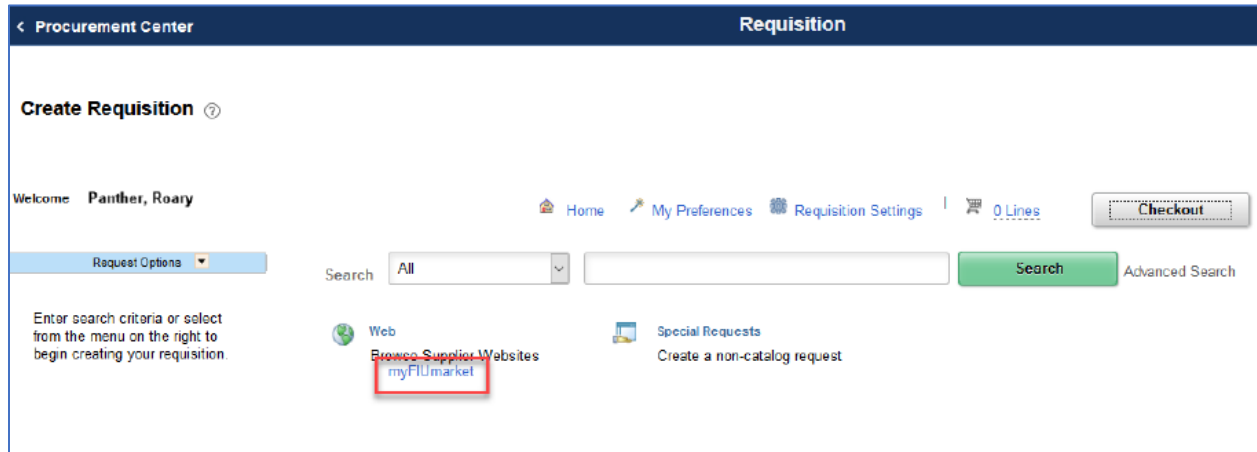


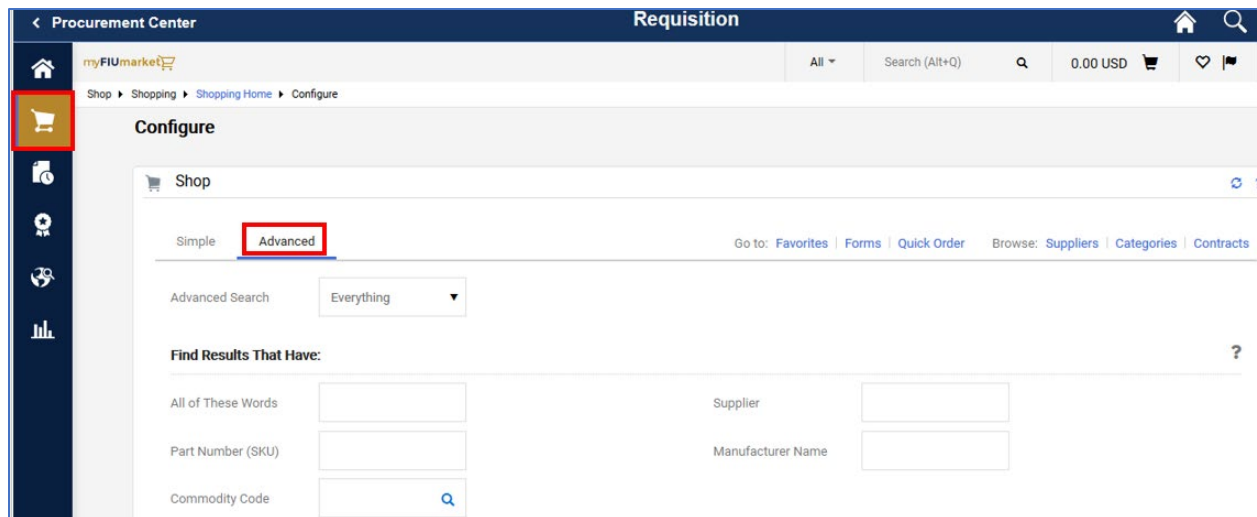
Sigma Aldrich Inc – Live Pricing

Sigma Aldrich Inc is an additional supplier in myFIUmarket. Shopping for Sigma Aldrich Inc is different than other myFIUmarket suppliers. Instead of punchout catalogue, it is set up for **Live Pricing**. Here are the steps to create requisition for Sigma Aldrich Inc in myFIUmarket.

1. Navigate to Create Requisition page screen and click the [myFIUmarket](#) link.



2. Once landed on myFIUmarket, navigate to **Shopping** and click on **Advanced**



3. Type Supplier as **Sigma Aldrich Inc**, also type Part Number (SKU) if its known, otherwise just search by typing **any words** and click **Search**.

myFIUmarket

All Search (Alt+Q) 0.00 USD

Simple **Advanced** Go to: Favorites | Quick Order Browse: Suppliers | Categories | Contracts

Advanced Search Lab Supplies

Find Results That Have:

All of These Words

Part Number (SKU) **I4883-1G**

Commodity Code

CAS Number

Product Class

Product Size

Other Options

Exact Phrase

Any of These Words

Supplier **SIGMA ALDRICH INC**

Manufacturer Name

Exclude Words

Search Reset

4. Once you locate the appropriate items, click on **Check Availability** to make sure the items are available.

myFIUmarket

All Search (Alt+Q) 0.00 USD

JAGGAER revised its [Service Privacy Policy](#) effective May 25, 2018. By closing this banner, you acknowledge that when you use our Solution, we process your personal information as described in our Service Privacy Policy.

Simple **Advanced** Go to: Favorites | Quick Order Browse: Suppliers | Categories | Contracts

Hide Search for products, forms, etc.

Search Results : 1 Compare BEST MATCH

Ibuprofen >=98% (GC)

SIGMA ALDRICH INC

Part Number **I4883-1G** Mfg. Name **SIGMA-ALDRICH** **500.00 USD**

System Packaging **1g, EA** Mfg. Part No. **I4883**

Check Availability

1 **Add To Cart** COMPARE

By Supplier

- SIGMA ALDRICH INC (1)

By Category

- Biochemical Reagents (1)

By Commodity Code

- 19030 (1)

- After finding a specific item to buy, confirm or update quantity, then click **Add To Cart** button.

The screenshot shows the product page for Ibuprofen >=98% (GC) on the myFIUmarket website. The product details are as follows:

Number of Containers/Package Unit	1/EA	Product Synonyms	alpha-Methyl-4-(isobutyl)phenylacetic acid; (+/-)-2-(4-Isobutylphenyl)propanoic acid
Product Type	Chemical	Publication Date	20070401
Purity	>= 98.0000% (GC)	RTECS Code	MU6640000
Safety Precautions	P301 + P312 + P330	Storage	room temp
Symbol	GHS07	UN Number	NONH for all modes of transport
UNSPSC	12-35-22-00		

Product Availability Information: Location Code PACALL, Check Availability button.

JAGGAER File Price	500.00 USD
Availability	1
Backorder Quantitv	0

At the bottom right, there is a quantity input field with '1' and an **Add To Cart** button.

- After adding all the items in the cart, Click the **Place Order** button to transcribe the contents of the myFIUmarket cart to a requisition in PantherSoft Financials.

The screenshot shows the cart page for Cart ID 3142526. The cart contains one item:

Item	Catalog No.	Unit Price	Quantity	Ext. Price
1 ibuprofen >=98% (GC)	14883-1G	500.00	1 EA	500.00

The cart summary on the right shows a Total of 500.00 USD and a Subtotal of 500.00. A **Place Order** button is highlighted in red.

- The system will redirect back to PantherSoft, to the Requisition's **Checkout- Review and Submit** page. Items bought from the myFIUmarket will have a globe icon in front of the line, denoting the item is a "Market" item.

Environment: PSFSTST

Checkout - Review and Submit

Review the item information and submit the req for approval.

Requisition Summary

Business Unit: FIU01 | Florida International Univ | Requisition Name: []
 Requester: 5904914 | Shrestha, Kesha | Priority: Medium
 *Currency: USD | Origin: PO PURCHASING

Cart Summary: Total Amount 500.00 USD

Expand lines to review shipping and accounting details

Requisition Lines

Line	Description	Item ID	Supplier	Quantity	UOM	Price	Total	Details	Comments	Delete
1	Ibuprofen >=98% (GC)		SIGMA ALDRICH INC	1,000	Each	500.0000	500.00		Add	

Select lines to: [Add to Favorites](#) [Add to Template\(s\)](#) [Delete Selected](#) [Mass Change](#)

Total Amount: 500.00 USD

Shipping Summary

- Once items are added to the requisition, complete the checkout process. Please refer to Requisition Checkout – Review and Submit Page of **Purchasing through eprocurement Manual**.